

# ***Swingline S.F. 1 Standard 1/4" Staples - 35108***

Instruction Manual



*Provided by*

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*When Image Matters.*

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## When selecting staples, consider:

### FOR DESKTOP AND STRIP ELECTRIC STAPLERS:

Premium staples provide superior performance in a stapler. Not all stapler jams are caused by the stapler -- some are caused by the staple itself. It's worth the money to prevent jams and frustration by buying premium staples.

### HEAVY DUTY STAPLERS:

Use different size staples for different sheet capacities.  
Make sure you have the largest staple size to maximize the potential of your stapler.

### FOR SPECIALTY STAPLERS:

Make sure you are using the correct staple. These often take specialty staples.

## Now choose the right staple...

### Flat Clinch

Found in cartridge staplers, copy machines and some high capacity staplers. Improves stacking of multiple documents.



### Standard Clinch

Are found in most commonly used staplers.



### Crown Staples

Require specific staplers.  
Improve holding power.



### Undulated Staples

Require specific staplers. An offset crown with improved holding power.



### Cartridge

Can hold up to 5000 staples.  
Used in electric staplers.

